THAMES VALLEY CRICKET LEAGUE

Established in 1972, The Morrant Thames Valley Cricket League is an important component of the ECB Premier League structure

User Guide 7 - TVCL16 – TCS Scoring

1. REPLACE DATABASE *[normally you will only need to do this once – at the start of the season]*

Before start of season

- If requested to "replace Database" then do the following
  - Data menu
  - Click on Replace the Database
  - This will overwrite – click Yes
  - Select database you have been sent
- Message
  - The database has been replaced successfully - OK

2. IMPORT PLAYERS *[best to do this weekly particularly early in the season – to catch any changes]*

- **Data Menu**
  - Click on Import Players
  - Click player files & Open
  - Select the up to date TVCLPlayerFile (click on or copy the underlined text below and paste it into the selection panel):
    https://www.dropbox.com/s/qo3j6blcf810u5g/TVCLPlayerFile.xml?dl=0
  - [There is also a zipped version of the TVCLPlayerFile at
    https://www.dropbox.com/s/r46nw2msk0rw88u/TVCLPlayerFile.zip?dl=0
  … This will be much quicker to download, but you will have to save it on your computer and unpack and load it from where you saved the expanded version.]
  - Open
  - Allow time for upload - List of names pops up, starting with Aldershot
  - Click on import - allow time to upload
  - Successfully updated
  - OK & Close

3. SET UP A NEW GAME

N.B. DO NOT DOWNLOAD the match from Play-Cricket – if you do the match will not be found (nor will the players)

- **Match Menu**
  - Click on New Match
  - Match Type – click on drop arrow in box
  - Click on Division for your game
  - Select Club, then team i.e. 2nd XI
  - *Same for opposition* - Select Club, then team
  - Add Location from drop arrow in box - If necessary, create new venue
  - Enter home side from drop arrow in box
- Select players from team
  - Click on team players
  - Select players from team sheet by clicking and highlighting them
  - Click on >> to move them over (helps to put them on in batting order but not necessary)
  - Use drop arrow in box to select Captain and Keeper
  - Repeat for opposition
  - Add Umpires and Scorers – adding new if necessary
  - Amend start time and date if necessary
  - Correct the description for weather and pitch
- **DO NOT** change toss details at this point

- Match information screen – nothing to change
- Pause and click 'not started' – Game is now ready, awaiting toss information.
  - Good to get information on intervals etc. and batting order. Opening bowlers would help too.
- When you have all information
  - Click on green pointer next to 6 on score menu
  - Add toss details, OK then opening batsmen and bowler, OK, start scoring

4.   SEND RESULTS TO TVCL16
- On completion of match – send results to Thames Valley website
  N.B. You must have Wi-Fi or other Internet access
- Match menu (TCS)
  - Export Match , click
  - Open a suitable folder on your computer,
  - Select Match files – Open
  - Save – screen returns to TCS
  - Minimise TCS
- Open up Internet Explorer (*or other browser e.g. Chrome, Firefox etc*)
  - Search for Thames Valley website (www.tvlcricket.com) – *bookmark for future use*
  - Click on Submit Forms
  - Submit Match File from TCS – click
  - Browse to the folder on your computer
  - Highlight your game – click
  - Click on Load File
- Close Internet Explorer (*etc*)
- **Note** – once submitted to Thames Valley web page, **all information will be sent to Play Cricket site.** This does not happen immediately – updates usually happen twice weekly.

5.   IMPORTANT NOTE (*added 31 August 2017*)
A TCS result/scorecard should **NOT** be used to try to correct a scorecard which is already in place even though it may be shown as Part-Completed e.g. match shows as something like *Foxes vs. Rabbits (PC)*. Doing this could well cause corruption of the record meaning that it can only be corrected or resubmitted manually.
If it is necessary to correct a scorecard there are two options:
  a.   Make minor corrections using 'Match Scorecard' from the Submit Forms menu;
  b.   Notify TVCL (using the *Report Submission Error* facility) asking for the scorecard to be deleted. This should be avoided if at all possible to limit the Results team's already-significant workload – and it won't work if you've already submitted using TCS a second time!